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School District of Clay County e-agenda



School District of Clay County  
Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 5:00 p.m.  
REGULAR MEETING - 7:00 p.m.

November 18, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

- 1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

- 2. C-1 Minutes of Student Hearings and Regular Meeting on October 16, 2014

Attachment: Disciplinary Minutes-2014 October 16.pdf (Confidential Item)

Attachment: Regular Meeting 10-16-14.pdf

- 3. C-2 Reschedule Regular December School Board meeting from December 18, 2014, to Tuesday, December 16, 2014

School Board Members

- 4. C-2A Accept resignation of School Board Attorney, J. Bruce Bickner, effective December 31, 2014 (Mrs. McKinnon)

Attachment: RESIGNATION LETTER (3).pdf

Deputy Superintendent

- 5. C-6 Warranty Reimbursement Agreement

Attachment: [Warranty Reimbursement Agreement.pdf](#)

6. [C-7 Vector Security](#)

Attachment: [Vector Security.pdf](#)

7. [C-8 Memorandum of Understanding between Bright Minds Youth Development Inc. and the School District of Clay County](#)

Attachment: [MEMORANDUM OF UNDERSTANDING-BRIGHT MINDS.pdf](#)

**Human Resources**

8. [C-10 Affiliation Agreement with Capella University](#)

Attachment: [Affiliation Agreement with Capella 11 18 2014.pdf](#)

**Instruction**

9. [C-12 Contract with Thrasher-Horne](#)

Attachment: [thrasher horne for robotics.pdf](#)

10. [C-13 Affiliation Agreement between CCSD and Orange Park Medical Center](#)

Attachment: [Affiliation Agreement with OPMC Nov, 2014.pdf](#)

11. [C-14 Student Travel](#)

Attachment: [Nov 2014 - Student Travel.pdf](#)

12. [C-15 Clay County Sheriff's Office Off Duty Contract](#)

Attachment: [Nov 2014 - Clay County Sheriff's Office Off Duty Contract.pdf](#)

13. [C-16 Addendum to 2014-15 St. Johns River State College Dual Enrollment Articulation Agreement](#)

Attachment: [Nov 2014 - Addendum to 2014-15 SJRSC Dual Enrollment Articulation Agreement.pdf](#)

14. [C-17 All County Chorus Concert Consultant Services Agreement - Michelle Bendett](#)

Attachment: [Nov 2014 - M. Bendett - All Chorus Consultant Agreement.pdf](#)

15. [C-18 All County Chorus Concert Consultant Services](#)

Agreement - Timothy Peter

Attachment: Nov 2014 - T. Peter - All Chorus  
Consultant Agreement.pdf

16. C-19 SEDNET - Lutheran Services Florida (LSF)  
Amendment 100

Attachment: SEDNET LSF Amendment 100.pdf

17. C-20 Request for Consultant Services

Attachment: SEDNET tonier cain resume  
2014.pdf

Attachment: SEDNET Tonier Cain contract.pdf

18. C-21 Charter/Contract for Florida Charter Educational  
Foundation, Inc. d.b.a. Clay Charter Academy

**Business Affairs**

19. C-22 Monthly Property Report - October, 2014 -  
Furniture/Equipment

Attachment: Furniture-Equipment Report-  
October, 14.pdf

20. C-23 Monthly Property Report - October, 2014 - AV  
Materials

Attachment: Audiovisual Report-October,  
14.pdf

21. C-24 Monthly Property Report - October, 2014 -  
Software

Attachment: Software Report-October, 14.pdf

22. C-25 Monthly Property Report - October, 2014 -  
Vehicles

Attachment: Vehicles Report-October, 14.pdf

23. C-26 Deletion of Certain Items Report - November,  
2014

Attachment: Deletion Report-November, 14.pdf

Attachment: Deletion Report (Attachment)-  
November, 14.pdf

24. C-27 Approve Advertisement of Amended Notice of  
Tax for School Capital Outlay for 2014-15 School Year

Attachment: Amended Notice of Tax for School  
Capital Outlay Nov2014.pdf

25. C-28 Payment of Bonds for the Chairman, Vice-

Chairman, and Board Member(s)

26. C-29 Bank Resolutions Due to Change of School Board Chairman and Vice-Chairman

27. C-30 Agreement Between the School Board and WEX Bank

Attachment: The School Board of Clay CountyWEX-EEA-GGL-9-24 14.pdf  
Attachment: TheSchoolBoardOfClayCounty-WEX I-9 EmployerCertificationGGL-9-24-14.pdf  
Attachment: WEX BANK Fee Schedule L4 091814.pdf

28. C-31 Budget Amendments for the Month of October, 2014

Attachment: budget cover sheet(impact stmt).pdf  
Attachment: October 2014 Budget Amendments.pdf

29. C-32 Bid to Be Awarded November 2014

30. C-33 Warrants and Vouchers for October 2014

Attachment: WARRANTS AND VOUCHERS 2014 OCT.pdf

**Support Services**

31. C-35 Honeywell International, Inc. End Users Agreement

Attachment: Honeywell End Users Agreement 11.18.14.pdf

32. C-36 Out of State Travel Notifier Fire Alarm System

Attachment: Out of State Travel 11.18.14.pdf

33. C-37 Pre-Qualification of Contractors

Attachment: Contractor List 11,18,14.pdf

34. C-38 Clay County Utility Authority Certificate of Construction Completion for Ridgeview High School Cafeteria Expansion Phase II

Attachment: CCUA Cert of Constr Compl RHS.pdf

35. C-39 Additive Change Order #8 for Ridgeview High School Cafeteria Expansion, Phase II

Attachment: CO 8, RHS Cafe Exp.pdf

36. C-40 Final Completion of Ridgeview High School Cafeteria Expansion Phases I & II

- Attachment: Final Comp RHS PH I.pdf
- Attachment: Final Comp RHS PH II.pdf

37. C-41 Orange Park High School Smoke Corridor Building 1, Phase I Contract Award

- Attachment: Bid Tab OPH Smoke Corridor Rebid.pdf

38. C-42 Submit boundary survey on new parcel for proposed Elementary School "R" land swap

- Attachment: Proposed R1.pdf
- Attachment: Site R2.pdf
- Attachment: Ad Property Elem R.pdf

**Adoption of Consent Agenda**

39. Adoption of Consent Agenda

**Motions:**

Approve the Consent Agenda with the exception of items C-3, C-4, C-5, C-9, C-11 and C-34 that were pulled to Discussion. Item C-21 was stricken from the Agenda. - PASS

**Vote Results**

- Motion: Janice Kerekes
- Second: Carol Studdard
- Elizabeth Condon - Aye
- Ashley Gilhousen - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

**Recognitions and Awards**

40. Presentation of Chairman's Plaque

**Minutes:** Carol Studdard was presented with a plaque in appreciation of her past year of service as the School Board Chairman.

41. Administrator Advocacy Award for Karen Robinson

**Minutes:** Mrs. Robinson was recognized for receiving the State 2014-2015 Administrator Advocacy Award for making dynamic and significant contributions to the promotion of effective school library programs and services. Dr. Suzanne Herndon presented her with the award.

**Presenters** (None)

**Scheduled Citizen Requests**

42. Dianna Larkin - Recognizing and Responding to Bullying Behaviors in Student-Teacher-Administrator Interactions

**Minutes:**

Mrs. Larkin recounted her initial complaint and subsequent issue with the consequences for a dress code violation.

**Discussion Agenda**

**Superintendent**

43. D-1 Superintendent's Update

**Minutes:** Diane Kornegay, Assistant Superintendent for Instruction, gave a brief update on student performance and instructional initiatives and goals for 2014-2015. The district's AdvancED External Accreditation Review will take place March 1-4, 2015.

**School Board Members**

44. D-3 Authorize Superintendent of Schools, on behalf of the School Board, to contract for temporary legal services (Mrs. McKinnon)

**Minutes:**

Due to the retirement of the Board Attorney, Chairman McKinnon had submitted this item so the Board could acquire temporary legal services. Mrs. McKinnon felt it is important to have a part-time attorney for now to help with the transition and to re-evaluate what the district's needs are for legal services. Lengthy discussion ensued regarding concerns about

losing the Board's authority to hire the attorney.

**Motions:**

Motion to approve. - PASS

**Vote Results**

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Nay

45. D-4 Discuss language for a revision to School Board Policy 6GX-10-1.02.F. School Board Rules, pertaining to procedures for revisions (Mrs. McKinnon)

**Minutes:** Chairman McKinnon explained her desire to develop a new policy to set procedures that would allow the Board to work collaboratively on policy language. Following Board discussion, consensus was to bring back a drafted policy that establishes a procedure for policy revisions. Superintendent Van Zant suggested bringing the recommendation in January.

46. C-3 Approve for advertising amendments to School Board Policy 6GX-10-1.02, The District School Board (Mrs. McKinnon)

Attachment: [^1.02 The District School Board .pdf](#)

**Motions:**

Motion to approve. -

**Vote Results**

Motion: Ashley Gilhousen

Second:

**Motion Minutes:** Motion failed for lack of a second.

47. C-4 Approve for advertising amendments to School Board Policy 6GX-10-1.03, The Superintendent of Schools (Mrs. McKinnon)

Attachment: [^1.03C Salary of Supt .pdf](#)

Attachment: [^1.03 D Appointment of Superintendent.pdf](#)

**Minutes:**

Discussion ensued following a motion by Mrs. Gilhousen and a second by Mrs. Condon to approve. Subsequently, the motion was reconsidered and changes were made to the proposed amendments.

**Motions:**

Approve to advertise as follows: Policy 1.03C retain the first paragraph as is but add a statement that states that any salary supplement shall be brought to the Board annually; strike the remaining paragraphs 1-4 of Policy 1.03C; approve to advertise Policy 1.03D as presented, striking the entire section. - PASS

**Vote Results**

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

48. Resolution pertaining to 2014-2015 School Grades

Attachment: [11-18-14 RESOLUTION pertaining to 2014-15 school grades.pdf](#)

**Minutes:**

After hearing rationale from Mrs. Condon who introduced this item, Chairman McKinnon agreed to allow the item be added to the agenda for good cause. The proposed Resolution would represent the School Board's appeal to the state to hold districts harmless during the 2014-2015 school year and not



issue school grades nor tie 2014-2015 or 2015-2016 results to teacher and principal evaluations or to the retention of 3rd grade students.

Speakers: Renna Lee Paiva, Michelle Holt, Pam Race, and Shana Boer

**Motions:**

Motion to approve the Resolution - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Carol Studdard

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Deputy Superintendent**

49. C-5 Proposed Allocation Changes for 2014-2015 (Pulled by Mrs. Kerekes)

Attachment: Allocation Summary - November 18, 2014.pdf

**Minutes:** Mrs. Kerekes pulled this item expressing concern about the allocation pertaining to the Coordinator of Planning/Inter-Governmental Relations and the added allocations for Administrator on Assignment. Superintendent Van Zant noted that there will be several administrators retiring in the coming months and the need for transition. He also addressed the need for a public relations officer.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye  
Janice Kerekes - Nay  
Johnna McKinnon - Aye  
Carol Studdard - Nay

**Human Resources**

50. D-5 Human Resources Special Action A

Attachment: Human Resources Special Action A  
11 18 2014.pdf (Confidential Item)

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Carol Studdard  
Second: Janice Kerekes  
Elizabeth Condon - Aye  
Ashley Gilhousen - Aye  
Janice Kerekes - Aye  
Johnna McKinnon - Aye  
Carol Studdard - Aye

51. C-9 Personnel Consent Agenda (Pulled by Mrs. Kerekes)

Attachment: Personnel Consent Agenda 11-18-2014.pdf

**Minutes:** Mrs. Kerekes pulled this item to express opposition to the addition of the job description for Coordinator of Communications.

**Motions:**

Motion to Approve - PASS

**Vote Results**

Motion: Elizabeth Condon  
Second: Ashley Gilhousen  
Elizabeth Condon - Aye  
Ashley Gilhousen - Aye  
Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Nay

52. C-11 Approve for advertising amendments to School Board Policy 6GX-10-2.03, Position Availability (Pulled by Mrs. Kerekes)

Attachment: ^2.03 Position Availability .pdf

**Minutes:** There was Board discussion. Mrs. Kerekes and Mrs. Studdard voiced opposition to the amendments.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Nay

**Business Affairs**

53. D-6 Monthly Financial Report for October, 2014

Attachment: MONTHLY FIN GREV Oct 2014.pdf

Attachment: MONTHLY FIN GREXP Oct 2014.pdf

Attachment: MONTHLY FIN DSREVEXP Oct 2014.pdf

Attachment: Monthly Fin Capital Projects Oct 2014.pdf

Attachment: Capital Projects By Project Oct 2014.pdf

Attachment: MONTHLY FIN FOOD SERVICE Oct 2014.pdf

Attachment: MONTHLY FIN SPREV42X Oct 2014.pdf

Attachment: MONTHLY FIN ARRA-SPREV43X Oct 2014.pdf

Attachment: MONTHLY FIN INSURANCE Oct 2014.pdf

Attachment: MONTHLY FIN-Sum Cash-Oct 2014.pdf

**Minutes:**

Dr George Copeland, Assistant Superintendent for Business Affairs, explained the purpose of the monthly financial report.

He stated the need to put out another RFP for benefits consultant and to see if our current services are sufficient. A board member is needed to fill the committee seat vacated by Mrs. Bullock on the Insurance Committee. Mrs. Condon volunteered to serve in this capacity..

Dr. Copeland recommended the refinance of Fund 298 (2004) and advanced refunding on 2005A. If the school district refunds at today's lower interest rates over life of COP, we could save money. He will bring the details on December 16. Dr. Copeland expects to receive the third calculation in mid-December.

#### **Motions:**

Motion to approve - PASS

#### **Vote Results**

Motion: Ashley Gilhousen

Second: Janice Kerekes

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

#### **54. C-34 Approve for advertising amendments to School Board Policy 6GX-10-5.02A, General Policies, Purchasing (Pulled by Mrs. Kerekes)**

Attachment: [^5.02 A Bus Affairs, Purchasing.pdf](#)

#### **Minutes:**

Mrs. Kerekes stated the policy as written creates oversight and accountability. Mrs. McKinnon related that many district administrators had voiced opposition when this policy was first proposed and how it would create hardships.

**Motions:**

Motion to approve - PASS

**Vote Results**

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Nay

Johnna McKinnon - Aye

Carol Studdard - Nay

**Presentations from the Audience**

55. Speakers

**Minutes:**

Travis Christensen - Common Core

Kelly Griffis - November 19, National Support Professionals Day

**Superintendent's Requests**

56. Comments

**Minutes:**

Superintendent Van Zant made the following announcements:

- FLYCA Graduation will be held December 16, 2014 at 2:00 p.m
- The December School Board meeting was moved to Tuesday, December 16, 2014
- The Clay County Legislative Delegation will also meet on December 16th at the BCC Administration Bldg. at 4:00 p.m.
- Student disciplinary hearings will be moved to another day so the Board can attend.

**School Board's Requests**

57. Comments

**Minutes:**

Mrs. Studdard explained the need for the Board to respond to a request from the Florida School Boards Association and cast their vote for an Alternate Director for District 8. Following discussion, consensus was to cast five votes for Mrs. Kerekes.

Board members made general comments of congratulations and appreciation for voter support in the elections.

There was brief discussion about concerns with Common Core. Mrs. Gilhousen proposed having a series of town hall meetings to discuss and hear formal concerns. Superintendent Van Zant agreed to meet with Mrs. Gilhousen to discuss this issue and bring back a recommendation.

**Attorney's Requests**

**Adjournment** (10:25 p.m.)

\_\_\_\_\_  
**Superintendent**

\_\_\_\_\_  
**Chairman**